



KVALIKON

VEZETÉSI TANÁCSADÓ ÉS  
RENDSZERFEJLESZTŐ KFT.



1125 BUDAPEST, ISTENHEGYI ÚT 63/B.

## 5S TRAINING

1 DAYS TRAINING

### Goal of the training:

To acquaint participants with 5S method - which is the basis of productivity development – and the domestic experiences of the method's implementation. To prepare participants for the preparation of the method implementation.

### Recommended for:

Production managers, Quality managers, Process managers, Team and Shift leaders, Foremen

### 1. day

#### GEMBA KAIZEN

- 5 GEN, Gemba Kaizen approach

#### PDCA – SDCA cycle

- Maintenance and continuous improvement
- Based on facts leadership
- Measurement, data collection
- Determine targets and requirements

#### 5S method

- 5S steps
- 5S method implementation
- 5S implementation aspects
- 5S implementation schedule
- Defining tasks and responsibilities
- Implementation support, 5S office
- Maintenance's opportunities, 5S Auditok sheets
- Management's role and responsibility

#### Standards

- Function of standards
- Types of standards
- Elements of standardized work

#### Visual management

- Role of visual management
- Information structures
- Examples for visual management

#### Involving employees

- Employee in the focus principle
- Suggestion system

#### Catapult game – PDCA

#### Exam

- Written exam